



Code of Conduct for Pupils on Educational Visits

1. It is good and safe practice for schools to agree a 'code of conduct' with parents and children before young people participate in educational ventures. Acceptance of a code will provide party leaders with the necessary authority to carry out their responsibilities.
2. The agreed code of conduct should be formalised and sent to parents for the joint signature of the child and the parents.

Each pupil should:

- Observe normal school rules.
- Cooperate fully with leaders at all times.
- Fulfil any tasks or duties set prior to and during the visit.
- Participate fully in all activities and sessions during the visit.
- Be punctual at all times.
- Not leave group sessions or accommodation without permission.
- Always return to the meeting point or accommodation at agreed times.
- If granted indirectly supervised time, be in groups of not less than three.
- Avoid behaviour that might inconvenience others.
- Be considerate to others at all times.
- Respect all requests and requirements made by staff and accompanying adults.
- Behave at all times in a manner that reflects credit on self, the party and the school.
- Abide by the laws, rules and regulations of the places visited.
- Not purchase any forbidden products or purchase dangerous items.
- If in doubt on any matter, consult with staff.
- Accept that a full report of any misconduct will be forwarded to the Head Teacher and to the parents.

Signed _____ (Child)

Signed _____ (Parent)